



Seesaw Policy

Formally adopted by the Governing Board of:	Hemsby Primary School & Nursery
On:	Agreed May 2022
Headteacher:	Sian Harmer
Chair of Governors:	Kathryn Hewitt
Review:	May 2023

Introduction:

In developing our Computing curriculum, we are trialling the use of Seesaw as a method to internally evidence the progress and learning of Computing. Seesaw is an online learning journal application (app) which is used to record photographs, observations, and comments.

Aims:

The aim of this policy is to ensure that all staff understand how Seesaw should be used within school.

How Seesaw will be used:

- Teachers are expected to access their Seesaw account via the website web.seesaw.me.
- Teachers are to post learning on pupil profiles to evidence and showcase the learning taking place for Computing. This may include:
 - Photos of unplugged (without devices) activities
 - Screenshots
 - Audio recordings
 - Video recordings
 - Notes and annotations
- Photos of children are not required on this platform, only their learning.
- Examples of evidence include photos or videos of children using Bee-Bots, screenshots of children creating databases, audio recordings of podcasts, screenshots of children's Scratch code.
- Some Computing may take place in other lessons (e.g. e-safety within PSHE; digital literacy within English) – this counts towards Computing and can be evidenced on Seesaw.
- Parents/carers will not have access to Seesaw as this application is used internally only.
- In KS2, pupils are encouraged to document some of their learning themselves and upload this via school devices by logging in to their own accounts using their login details or QR code provided by the class teacher.
- Pupils can only view their own learning journals once logged in.
- The Computing Coordinator is responsible for setting up classes on the application and providing or sourcing appropriate training for Seesaw.

Leadership Responsibilities:

- Monitoring of the policy will be by Senior Leaders who will view Seesaw profiles at regular intervals during the trial process.
- After the trial period, Senior Leaders and the Computing coordinator will discuss and agree on the future use of the application within Computing.

Links With Other Policies:

- Behaviour policy
- Child protection policy and applicable addendums
- Data protection policy and privacy notices
- ICT and internet acceptable use policy
- E-Safety policy