



# Parent Teacher Association

## Hemsby Primary PTA Meeting

Held on 8<sup>th</sup> March 2023

Attendees: Stacey Chryssafi, Lauren Gates, Kim Pearson

Apologies: Karly Fox, Chonlada Aston

Item	Minutes	Action
1	<b>Welcomes and apologies</b> SC opened meeting/apologies shared	
2	<b>Treasurers Report</b> KP shared completed report. Report available on request	KP to seek independent review
3	<p><b>Plan dates for events</b></p> <p><b>Easter</b> Voted for PTA to create Easter egg hunt for all pupils at no cost to families. This will cost approximately £200. Wooden eggs will be sourced then painted for children to find and they can then exchange these for a chocolate egg. The wooden eggs could be used again in the future.</p> <p><b>King's Coronation</b> The PTA would potentially like to organise a bake sale or tombola if the school is doing anything for the King's Coronation.</p> <p><b>Summer Fete</b> It was agreed that the last fete was a success and people enjoyed the disco part. Same format will be adopted this year. We will offer external stalls for £5 plus a raffle prize. Possible stalls: raffle/teddy tombola/FHS/Desira Possible date 5<sup>th</sup>/12<sup>th</sup> July</p> <p><b>Frozen Fridays</b> The PTA would like to sell lollies/ice creams after school on alternative Fridays (3 dates) during the last half term.</p>	<p>SC/LG to meet with SH to discuss events</p> <ul style="list-style-type: none"> <li>• SC to contact supermarkets about chocolate eggs</li> <li>• LG to source wooden eggs</li> <li>• LG to gather numbers inc allergies</li> </ul> <ul style="list-style-type: none"> <li>• LG/SC/KP to meet to create plan</li> <li>• Seek support from parents</li> <li>• SC to contact FHS</li> <li>• LG to contact Desira</li> <li>• SC/LG to advertise to external stall holders</li> </ul>



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	<p><b>Autumn term events</b></p> <ul style="list-style-type: none"> <li>• Sponsored walk or colour run (Sept)</li> <li>• Disco</li> <li>• Rainbow raffle or Elfridges</li> <li>• Santa visit and presents</li> <li>• Fund towards a whole school trip/event</li> </ul>	
4	<p><b>Requests from school</b></p> <p>Nursery (Karen Olley) - £50 requested for the cost of an entertainer for end of year celebration for children leaving the nursery before they join reception.</p> <ul style="list-style-type: none"> <li>• All agreed. We would welcome an annual request for this.</li> </ul> <p>Mrs Harmer – unspecified amount requested to assist with the cost of school trips to make it more affordable for parents.</p> <ul style="list-style-type: none"> <li>• Various options were discussed. It was agreed that this would help parents and enable school trips to potentially be more viable. Due to not knowing how much may be raised by future fundraisers it was agreed that an amount would be allocated for the rest of the academic year and then the request would be revisited in the new academic year for 23/24. The PTA will allocate £50 per year group (R-6) that can be accessed until July. It was mentioned that school trips have often been shared with parents with only short notice of needing money sent in. This can be challenging for parents and more time between letter and payment would also help parents.</li> </ul>	LG to report back to KO/SH
6	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• LG/SC to organise a date to clear old Friend’s shed and possibly the playground shed where playground equipment can be held</li> <li>• LG/SC will meet playleaders to discuss what they think is needed for lunchtimes</li> </ul>	

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	<ul style="list-style-type: none"><li>• Playground equipment – Committee members will source more equipment for the playground (playground games, tarps and pegs, building block/kits, chalks, bats and balls etc)</li><li>• LG/SC to meet with Mr Bond to discuss PTA support for Y6 leavers events</li><li>• LG/SC to meet with Mrs Harmer to discuss PTA plans and set dates</li></ul>	
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**Agreed date of next meeting: tbc in April/May**

Lauren Gates - Secretary **Hemsby Primary PTA**